



Embassy  
of the Federal Republic of Germany  
New Delhi

## **Application for an Au Pair Visa**

All Indian nationals who wish to stay in the Federal Republic of Germany as an Au Pair require a visa prior to their departure.

An application may only be filed at the German Embassy New Delhi under the provision that the applicant

- has permanent residence in the area of jurisdiction of the Embassy which includes the states of Haryana, Himachal Pradesh, Jammu and Kashmir, Punjab, Rajasthan, Sikkim, Uttar Pradesh, Uttaranchal, Union Territories Chandigarh, Delhi, Andaman and Nicobar Islands, Lakshadweep, Minicoy and Amini

Personal appearance at the German Embassy is mandatory for all applicants applying for a Residence Permit.

With effect from March 17, 2008 all applicants have to schedule an appointment for personal appearance at the German Embassy. These appointments have to be scheduled with [VFS Global Services Pvt. Ltd.](http://www.vfs-germany.co.in), managing the German Application Centers. For further details regarding opening hours of the Visa Application Centers and service charges of VFS, please call up (011) 4253-0000 or visit the website: [www.vfs-germany.co.in](http://www.vfs-germany.co.in)

Admission to the Visa Section of the German Embassy will only be granted at the time of the scheduled appointment. Being late will consequently result in scheduling a new appointment.

The visa application must be supported by all the necessary documents as only visa applications with complete documentation can be accepted.

In case your visa application and the supporting documents are in accordance with the requirements for a residence permit for an Au Pair the visa application will be forwarded for further attention to the competent Immigration Office in Germany for the mandatory approval.

It is important to apply in time for the residence permit as the visa process might take between eight and twelve weeks. Simultaneous applications for a Schengen visa and a residence permit cannot be entertained.

Furthermore, the Embassy has to point out that visa for business, tourist or visiting purposes cannot be changed into residence permits after arrival in Germany.

Upon application for a residence permit as an Au Pair at the German Embassy the following original documents have to be submitted (copies have to be provided in DIN-A4 size only):

1. 2 [Visa Application Forms](#) (please make sure that both forms are duly filled out and signed indicating especially the address of your future residence in Germany – (question 15) as well as your complete address including telephone No. and E-Mail-address in India)
2. Valid passport with a validity of at least 12 months along with two copies of all printed pages
3. 3 passport pictures according to [biometric specifications](#) (in case you can not click the given link, please refer to our homepage)
4. [Visa fee](#) to be paid through Demand Draft made out to the “Embassy of the Federal Republic of Germany” in New Delhi (in case you can not click the given link, please refer to our homepage)
5. Cover letter from applicant
6. Au Pair Contract with a German family (A4 sized copy)
7. Informal Invitation letter from the German family
8. Proof of German knowledge (A 1 level) by a certificate issued by the Goethe Institut (Max Mueller Bhawan)
9. Birth certificate with English translation

The German Embassy reserves the right to ask for additional documents.

Applications for Au Pairs will only be accepted from applicants who are 18 years of age and not older than 24 years at the time of application.

Please note that in case of incomplete documents the application will not be accepted and processed by the Embassy. Consequently a new appointment has to be scheduled!

Please click to download the following required forms / declarations for applying your visa:

- [Application Form for German National Residence Permit \[pdf; 322.15 k\]](#)
- [Declaration on True and Complete Information \[pdf; 27.09 k\]](#)
- [Declaration on Travel Health Insurance \[pdf; 25.8 k\]](#)

The above given forms / declarations can also be downloaded from the homepage of the German Embassy at [www.new-delhi.diplo.de](http://www.new-delhi.diplo.de)